

## Diverse Waterford Oral History Project Resource/Abstract Form

<b>Name of Interviewee</b> (Maiden name / Nickname)	
<b>Date of Interview</b>	
<b>Location</b>	
<b>Name of Interviewer</b>  (Also, any other persons present and the reason for their presence)	
<b><u>Biographical Summary of Interviewee</u></b>	
<b>Report Completed by</b> (Include date of completion, and if edits are made and by who)	
<b>Archival Summary</b>  (Synopsis of interview, should include how interview came to be and other contextual	

information)	
<b>Keywords/Tags</b>	
<b>Material Relevant to archive</b> (All supplementary documents relating to interview, Photographs, Pictures, Writings etc.)	
<b>Interview Notes</b> (Issues flagged by interviewee or interviewer)	
<b>Field Notes</b> (To be compiled by interviewer)	
<b>Format</b> (Include what what equipment used to record interview)	
<b>Duration</b> (Office use only)	Length of Interview:  No. of Files:
<b>Restricted Information</b> (Office use only)	



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